

**ORDER FORM Nr XXX / Maintenance IT Equipment
in execution of the Framework Contract XXXXX**

Signed with XXXXXXXXXXXXXXXXXXXXX

Internal ordering number (to be completed by the contracting authority) : Maintenance

The present Order Form is concerned with the maintenance of the hereunder specified equipment for the year : [2018]

| Position | Product Reference | Description | Serial Nr. | Quantity | Unit Price/Year | PURCHASE Order Form Nr | Last RNW Order Form Nr | DG | Invoicing Period | | For Information Maintenance initial price (at the signature of the Order Form) | Quarterly cost in Euro if applicable | | | | Total Annual maintenance cost EURO |
|----------------|-------------------|-------------|------------|----------|-----------------|------------------------|------------------------|----|------------------|----------|---|--------------------------------------|-------------|-------------|-------------|---|
| | | | | | | | | | Start Date | End date | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | |
| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q |
| 1 | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | |
| ... | | | | | | | | | | | | | | | | |
| TOTAL : | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

The present Order Form takes effect at the earliest on

Invoicing address :
xxx JU
WA TO
floor:
B-1049 Bruxelles

Persons responsible for the contracting authority :

Name purchasing official : Mr./Mrs. Phone number :
Name financial official : Mr./Mrs. Phone number :
Name technical official : Mr./Mrs. Phone number :

Person responsible for the Contractor : Mr./Mrs. Phone number :

In Belgium, the use of this Order Form is equivalent to a request for exemption from VAT n° 450 (exemption from VAT - article 42 paragraph 3 point 3 of the VAT code; circular n° 2/1978).
The contractor declares that its place of imposition to VAT for this Order Form is : Belgium Luxembourg (other country to be specified by the contractor)
For the other Member States, the contractor receives and keeps in his records the form entitled "VAT and Excise Duty Exemption Certificate" duly completed and signed by the Commission
The invoice must contain the following statement: "VAT Exemption / International Body / Article 151 of Council Directive 2006/112/EC"

Remarks (if any) :

For the Contractor

(Name)
(Function)

For the Contracting Authority

... (Name)
... (Function)

Done in duplicate at Brussels on

