



Name of tender: Procuring a study on development of business cases for fuel cells and hydrogen applications for European regions and cities Reference number: FCH JU 2017 D4259	
Question received	Answer of the Contracting Authority
1. We are planning to submit a tender and will include sub-contractors. Does this mean that we would be a “Joint” submission for the purposes of the tender?	<p>In accordance with section 1.4 of the Tender specifications: “A joint tender is a situation where a tender is submitted by a group of economic operators (natural or legal persons)”. Thus a joint tender is a situation where several entities forming a group or a consortia submit a joint request to participate or tender. In this situation, the contractor is the group itself/the consortia – all the members together.</p> <p>Joint tenders may include subcontractors in addition to the members of the group. However, subcontractors are not members of the group / consortia.</p> <p>Section 1.5 “Subcontractors” explains the conditions under which a contractor (be it one legal entity of a group of entities) can call upon the help of a subcontractor in the performance of the tendered services. Additional conditions are also found in the evaluation chapter of the tender specifications.</p>



<p>2.</p>	<p>Under Criterion A1 of the tender it asks for experience in a number of areas and asks for reference, but the tender also states “evidence must be provided only on request”. Are we to provide a description of services?</p>	<p>We refer here to the criterions listed under section 3.2 <i>Selection Criteria</i>.</p> <p>In accordance with the Tender Specifications, <i>section 3.2.1 Declaration and evidence</i> : “ <i>The tenderers (and each member of the group in case of joint tender) and subcontractors whose share of the contract is above 5 % must provide the declaration on honour (see Annex 2), signed and dated by an authorised representative, stating that they fulfil the selection criteria applicable to them individually. For the criteria applicable to the tenderer as a whole the tenderer (sole tenderer or leader in case of joint tender) must provide the declaration on honour stating that the tenderer, including all members of the group in case of joint tender and including subcontractors if applicable, fulfils the selection criteria for which a consolidated assessment will be carried out.</i></p> <p><i>The Contracting Authority will evaluate selection criteria on the basis of the declarations on honour and evidence required in section 3.2.”</i></p> <p>For both criterion A 1 and A2, listed in 3.2 <i>Selection Criteria – 3.2.4 Technical and professional capacity criteria and evidence – A. Criteria relating to tenderers</i>, the Tender Specifications state two evidence sections (Evidence A1 and Evidence A2) applicable to each criterion. The evidence to submit is: “<i>a list of relevant services provided in the past three years, with the sums, dates and clients, public or private, accompanied by statements issued by the clients.</i>” (extract from the second paragraph of the section 3.2.4, <i>point A. Criteria relating to tenderers</i>). This paragraph is to be corroborated with Evidence A1 and Evidence A1 sections as follows:</p> <ul style="list-style-type: none">- For criterion A1 the tenderer must provide a list of 5 projects, delivered in the required fields of experience, provided in the past three years, with the sums (minimum value for each project is 100.000 euros), dates and clients, public or private, accompanied by statements issued by the clients;- For criterion A2 the tenderer must provide a list of 5 projects showing the necessary language coverage, provided in the past
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		<p>three years, with the sums, dates and clients, public or private, accompanied by statements issued by the clients;</p> <p>For Section 3.2.4 – B. <i>Criteria relating to the team delivering the service</i>, the evidence to be provided for each criterion is the “CV of the team responsible of delivering the service” (extract from the second paragraph of the section 3.2.4, point B. <u><i>Criteria relating to the team delivering the service</i></u>)</p> <p>The above mentioned evidence must be provided at the time of the submission. The list of 5 projects of criterion A1 may be the same as that for criterion A2.</p> <p>Further evidence may be requested at a later stage in the procedure or contract performance.</p>
3.	<p>The tender specifications, on page 26, state for Criterion 1 that "The tenderer must prove experience in the field of fuel cells and hydrogen applications as well as in data collection, statistical analyses, drafting reports and recommendations" and that as evidence "the tenderer must provide references for five projects delivered in these fields in the last three years with a minimum value for each project of € 100.000".</p> <p><u>Question 1:</u> We interpret this as a) having to provide evidence of projects that demonstrates our experience in the field of fuel cells and hydrogen applications, b) having to provide evidence of projects that demonstrate our experience in the field of data collection, statistical analyses, drafting reports and recommendations, and c) providing a total of five example projects for these two categories of projects. Is this interpretation correct?</p>	<p>The project references required under <i>Technical and professional capacity criteria and evidence – A. Criteria relating to tenderers</i>, “Evidence A1” and “Evidence A2”, is “a list of relevant services provided in the past three years, with the sums, dates and clients, public or private, accompanied by statements issued by the clients.” (Extract from the second paragraph of the section 3.2.4, point A. <i>Criteria relating to tenders</i>).</p> <p>Your interpretation is correct: the evidence to be provided is a list of five projects delivered in the fields of: fuel cells and hydrogen applications; data collection; statistical analyses; drafting reports and recommendations. The list should state “the sums, dates and clients, public or private, accompanied by statements issued by the clients.”</p>



4.	<p>The tender specifications, on page 26, state for Criterion 1 that "The tenderer must prove experience in the field of fuel cells and hydrogen applications as well as in data collection, statistical analyses, drafting reports and recommendations" and that as evidence "the tenderer must provide references for five projects delivered in these fields in the last three years with a minimum value for each project of € 100.000".</p> <p><u>Question 2:</u> Do you expect a minimum number of projects by category, and if so how many?</p>	<p>There is no minimum requirement per field of experience. The required evidence – a list of five projects that show the experience – is not divided in sub-categories, but applicable to the entire criterion overall.</p>
5.	<p>The tender specifications, on page 26, state for Criterion 1 that "The tenderer must prove experience in the field of fuel cells and hydrogen applications as well as in data collection, statistical analyses, drafting reports and recommendations" and that as evidence "the tenderer must provide references for five projects delivered in these fields in the last three years with a minimum value for each project of € 100.000".</p> <p><u>Question 3:</u> Would one 100+ k EUR project from 2014 or later demonstrating our experience in the field of fuel cells and hydrogen applications and four 100+ kEUR project from 2014 or later demonstrating our experience in the field of data collection, statistical analyses, drafting reports and recommendations allow us to meet Criterion 1?</p>	<p>Yes, the list of the five projects mentioned in your example would provide the necessary evidence for criterion A1.</p>